



**BID BULLETIN NO. 01**

Date: **24 November 2023**

ITB No.: **bac-23-1115b**

Project Name: **Supply and Delivery of Office and School Supplies for Various Activities - PCSSWD**

**ABC: Php 3,227,749.50**

**To all prospective bidders:**

This Bid Bulletin is issued to clarify, supplement, modify and/or revise the particular sections in the Bid and Contract Documents as stipulated in the Bidding Documents issued on 15 November 2023. The Bidders shall take note of the following items carefully and consider them in the preparation of their bid proposals, as they shall form part of the CONTRACT DOCUMENTS.

<b>Item</b>	<b>Previous Specification/ Clarification/Request to Consider</b>	<b>Amendment/Response to Clarification</b>
<b>1</b>	<b>PREVIOUS SECTION VI. SCHEDULE OF REQUIREMENTS</b>  As reflected in the Bidding Documents uploaded in PhilGEPS	<b>AMENDMENT TO SECTION VI. SCHEDULE OF REQUIREMENTS</b>  Please see ANNEX "A" for the Revised Section VI. Schedule of Requirements
<b>2</b>	<b>PREVIOUS SECTION VII. TECHNICAL SPECIFICATIONS</b>  As reflected in the Bidding Documents uploaded in PhilGEPS	<b>AMENDMENT TO SECTION VII. TECHNICAL SPECIFICATIONS</b>  Please see ANNEX "B" for the Revised Section VII. Technical Specifications
<b>3</b>	<b>PREVIOUS ITEMS TO BE BID</b>  As reflected in the Bidding Documents uploaded in PhilGEPS	<b>AMENDMENT TO ITEMS TO BE BID</b>  Please see ANNEX "C" for the Revised Items to be Bid

Bidders who have already submitted bids are hereby informed that they are allowed to modify or withdraw their bids, if necessary, before the scheduled opening of bid envelopes.



For modifications in your original submitted bid, kindly submit new bidding documents (sealed and marked as "Modified Bid") and have these received at the Office of the Bids and Awards Secretariat. Bid modifications received after the deadline shall not be considered and shall be returned to the bidder unopened.

F: 

**ATTY. JOSEPHINE C. LATI-BAGAOISAN**  
Chairperson

## REVISED SECTION VI. SCHEDULE OF REQUIREMENTS

Item #	Description	Quantity	Total	Delivered, Weeks/Months
1.	stainless file organizer	20 pcs	20 pcs	<i>Within 20 calendar days upon issuance of Notice to Proceed but not to exceed December 31, 2023</i>
2.	arch file folder	115 pcs	115 pcs	
3.	Art Paper	10 reams	10 reams	
4.	Ballpen, color black	217 boxes	217 boxes	
5.	Ballpen, color blue	138 boxes	138 boxes	
6.	Ballpen, color red	60 boxes	60 boxes	
7.	Binder Clip, size: 41mm	137 boxes	137 boxes	
8.	Binder Clip, size: 51mm	132 boxes	132 boxes	
9.	Bond Paper, size: A4	1000 reams	1000 reams	
10.	Bond Paper, size: letter	701 reams	701 reams	
11.	Bond Paper, size: legal	1583 reams	1583 reams	
12.	CALIGRAPHY PEN	50 pccs	50 pccs	
13.	Clear Book	246 pcs	246 pcs	
14.	Columnar Book, 12 Columns	126 pcs	126 pcs	
15.	Columnar book, (24 columns)	178 pcs	178 pcs	
16.	Construction Paper	10 reams	10 reams	
17.	Cork board	32 pcs	32 pcs	
18.	Correction Pen	100 pcs	100 pcs	
19.	Correction tape	580 pcs	580 pcs	

20.	Glue	345 bottles	345 bottles
21.	Eraser	550 pcs	550 pcs
22.	Expandable Folder	1070 pcs	1070 pcs
23.	Charcoal pencil	150 pcs	150 pcs
24.	Fastener	278 boxes	278 boxes
25.	Flash Drive USB	25 pcs	25 pcs
26.	folder jacket	200 pcs	200 pcs
27.	Oil Pastel	141 boxes	141 boxes
28.	Highlighter	308 packs	308 packs
29.	Index Card	175 packs	175 packs
30.	Scissor	96 pcs	96 pcs
31.	Intermediate Pad	400 pads	400 pads
32.	Official Log Book, 300 pages	1 pc	1 pc
33.	Official Log Book, 500 pages	16 pcs	16 pcs
34.	Manila paper	1260 pcs	1260 pcs
35.	Masking Tape, 24mm x 22mm	179 rolls	179 rolls
36.	Masking Tape, 48mm x 92mm	215 rolls	215 rolls
37.	Notebook	2540 pcs	2540 pcs
38.	Packaging tape	172 pcs	172 pcs
39.	Paper Clip, vinyl coated, size: 50mm	200 boxes	200 boxes
40.	Paper Clip, small vinyl coated 33mm	203 boxes	203 boxes
41.	Pencil, #2	452 boxes	452 boxes

42.	Plastic cover	47 rolls	47 rolls
43.	Plastic Envelop with Handle	1735 pcs	1735 pcs
44.	water colors	53 pcs	53 pcs
45.	puncher	62 pcs	62 pcs
46.	Ruler	92 pcs	92 pcs
47.	Scissor	160 pcs	160 pcs
48.	Transparent Tape	71 pcs	71 pcs
49.	SIGN PEN, color: black	61 boxes	61 boxes
50.	Sign Pen, color: Blue	52 boxes	52 boxes
51.	Tape dispenser	85 pcs	85 pcs
52.	white board	1 pc	1 pc
53.	White Board Eraser	20 pcs	20 pcs
54.	White Board, with wheels	5 pcs	5 pcs
55.	clipboard with cover	35 pcs	35 pcs
56.	external hard driver	35 pcs	35 pcs
57.	folder	700 pcs	700 pcs
58.	Crayons	395 boxes	395 boxes
59.	Stamp pad ink, color: black	69 bottles	69 bottles
60.	Stamp Pad Ink, color: blue	72 bottles	72 bottles
61.	Calculator	3 pcs	3 pcs
62.	INK CONTINUOS PRINTER	40 sets	40 sets
63.	PAPER CUTTER	3 units	3 units

64.	Parchment Paper	347 packs	347 packs
65.	Yellow Pad	5 pads	5 pads
66.	Plastic Twine Straw	100 rolls	100 rolls
67.	white board Pen	5 bottles	5 bottles
68.	Printer ink, epon ink L3110 003	200 sets	200 sets
69.	printer ink,, epon ink L360 664	200 sets	200 sets
70.	Balloons	200 pcs	200 pcs
71.	Double sided tape, 12mm x 30mm	230 rolls	230 rolls
72.	Double Sided Tape, 24mm x 20mm	115 rolls	115 rolls
73.	ID Lace	250 pcs	250 pcs
74.	ID Holder	250 pcs	250 pcs
75.	White board marker	271 boxes	271 boxes
76.	Photocopier ink	24 pcs	24 pcs
77.	Staple Wire, part number: no. 35-5m , leg lenth is 6mm(1/4 inche	442 boxes	442 boxes
78.	Staple Wire, size: 23/15, leg lenth: 13mm(1/2) inches	24 boxes	24 boxes
79.	Stapler	95 pcs	95 pcs
80.	Sharpener - Manual, table mountable type	400 pcs	400 pcs
81.	Sharpener - Zinc alloy plas steel blade	41 pcs	41 pcs
82.	Computer ink Set	6 sets	6 sets

83.	stamp	30 pcs	30 pcs	
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REVISED SECTION VII. TECHNICAL SPECIFICATIONS

Item	Specification	Statement of Compliance	
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. <u>Bidders should likewise indicate the "BRAND" to be offered, or the manufacturer's name.</u> Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
		Statement of Compliance /	Brand Name



		Evidence of Compliance	
1	stainless file organizer, 4 layer desk file organizer size: 35cm x 30cm x 32cm material: metal and barbed wire color: black		
2	arch file folder, color: black and blue Dimension : width: 75mm, height: 230mm, length: 380mm material: chipboard 2.5mm thick, leatherette paper and/ or polypropylene		
3	Art Paper, 100 sheets per ream ( assorted )		
4	Ballpen, color black, size 0.7, 50pcs per box		
5	Ballpen, color blue, size 0.7, 50pcs per box		
6	Ballpen, color red, size 0.7, 50pcs per box		
7	Binder Clip, size: 41mm , 12pcs per box		
8	Binder Clip, size: 51mm, 12pcs per box		
9	Bond Paper, size: A4, 80gsm,		
10	Bond Paper, size: letter ,80gsm		
11	Bond Paper, size: legal, 80gsm		
12	CALIGRAPHY PEN, chisel tip 3.0,color black		
13	Clear Book, long, 20 sheets per book size: 35cm x 24cm		

14	Columnar Book, 12 Columns		
15	Columnar book, (24 columns)		
16	Construction Paper, 100pcs/ ream, assorted color, 9inch x 12 inche		
17	Cork board, 18 inch x 24 inch		
18	Correction Pen, arcylate resin with titanuim dioxide,color:white, liquid, content:9ml, size: 0.8mm		
19	Correction tape, 30 meter		
20	Glue, 130 grams		
21	Eraser, color: white, size: 1.8cm x 3.8cm, weight: 20grams		
22	Expandable Folder, material: polypropylene plastic color: blue size: (LXH) (-2MM): 380mm x 260mm with elestic strap,secure heat- sealed joints, thinkness: 0.05mm		
23	Charcoal pencil, Lendhardness: 2B Color: black legth 14.6cm		
24	Fastener, Metal, 7cm x 2inch, 50pcs per boxs		
25	Flash Drive USB, 32 gb,		
26	folder jacket, long, plastic		
27	Oil Pastel 36s, 36 color per box		

28	Highlighter, assorted color, 4's color per pack, chisel tip 1, 1cm x 5 cm		
29	Index Card, size: 1/2, 100pcs per pack, color: assorted		
30	Scissor, stainless steel, 11inch		
31	Intermediate Pad, 80sheets		
32	Official Log Book, 300 pages,material: laminated chipboard thinkness: 0.07mm, size: L x W: 265mm x 280mm		
33	Official Log Book, 500 pages,material: laminated chipboard thinkness: 0.07mm, size: L x W: 265mm x 280mm		
34	Manila paper, 36 inch x 48inch		
35	Masking Tape, 24mm x 22mm		
36	Masking Tape, 48mm x 92mm		
37	Notebook, 80 leaves per book,spiral, size: 148mm x 200mm		
38	Packaging tape, width :48m , transparent, thikness: 0.040mm material: biaxially-oriented polypropylene		
39	Paper Clip, vinyl coated, size: 50mm, 100pcs per box		
40	Paper Clip, small vinyl coated 33mm, 100pcs per box		
41	Pencil, #2, 12pcs per box, dimension: width 2cm x legth-		

	5cm x heighth-20cm weighth: 0.08kg		
42	Plastic cover, thickness: 5yard ,48meters x 50meters		
43	Plastic Envelop with Handle,, size: 36cm x 27cm, swaying haldle, color: assorted clear plastic with zipper with identification card		
44	water colors, 18 colors with brush, non-toxic		
45	puncher, (2 holes) punches up to 25 sheets, 70grams, 70mm		
46	Ruler, material: plastic, size: 12inch		
47	Scissor, size:8 inch , material: stainless		
48	Transparent Tape, width: 24mm , length: 50meters material: biaxially-oriented polypropylene thinkness: 0.040mm, ashesion strength: 6n/24mm breaking strenth: 14n/24mm		
49	SIGN PEN, color: black, 0.7, 12pcs per box		
50	Sign Pen, color: Blue, 0.7, 12pcs per box		
51	Tape dispenser, heavy duty, net weighth: 1.2kg, body made of rigid plastic, smooth finish: weighted,none skid full rubber base, serrated cutting blade thinkness: 0.40mm holds rolls up to 24mm wide on		

	75mm core, easy one-handed operation, assorted color		
52	white board, size: 60cm x 90cm, board type: white board, material dry erase steel,corrugated cardbord,galvanized steel wall mounted		
53	White Board Eraser, eraser material: feit overall size: L-125 x W-45mm x T- 19mm		
54	White Board, with wheels, size & spac : 900mm x 1500, 36inx60in 1.00mm thick carbon steel material: dry erase steel + fiberboard * galvanized steel backing plat for extra resistance hard surface coating allows for improved scratch resistance aluminum frame and double-sided magnetic,easy to erase		
55	clipboard with cover, Size: 35cm x 23cm, color: assorted Material: leather, weigth: 230grams		
56	external hard driver,, 1 TB ssd high speed hard Disk 500GB External m.2 solid state drives usb		
57	folder,,, size: long, color: blue		
58	Crayons, non-toxic, 24 color per box, size: small		
59	Stamp pad ink, color: black, size : 60ml		

60	Stamp Pad Ink, color: blue size: 60ml		
61	Calculator, width: 100m- 130mm, LcD Display,12 digits, two-way power source(soLar and cell) with CE mark, operating/user's manual		
62	INK CONTINUOS PRINTER, 4 color per set color: black, cyan,magenta,yellow epson 6260(001)		
63	PAPER CUTTER, surface paper trimmer 5am size (A4) 10inch x 12inch(metal base),auto paper pressing bar,paper size indicator,precise and easy cutting		
64	Parchment Paper, 80gsm, letter ,50 sheets per pack		
65	Yellow Pad, 64gsm, 90leave, size 215mm x 330mm		
66	Plastic Twine Straw, Color: black and white 1 kilo		
67	white board Pen, Refill ink, color: blue , size: 20ml		
68	Printer ink, epson ink L3110 003 1 set of 4 color (120ml) * black * yellow * cyan * magente		
69	printer ink,, epson ink L360 664 1 set of 4 color (120ml) * black * yellow * cyan * magente		

70	Balloons, assorted color, 10inch		
71	Double sided tape, 12mm x 30mm		
72	Double Sided Tape, 24mm x 20mm		
73	ID Lace, w/ clip,cotton,blue, size: w-1inch ,H-20inch ,material: fabric polyester		
74	ID Holder, size: 74mm x 105mm,soft card holder plastic		
75	White board marker, color: Black- 199 and blue- 72 fine,		
76	Photocopier ink, hp laser jet MPF M42623N TONER CARTRIDGE		
77	Staple Wire, part number: no. 35-5m , leg lenth is 6mm(1/4 inche), box of 5000 staples.		
78	Staple Wire, size: 23/15, leg lenth: 13mm(1/2) inches, 1000pcs per box		
79	Stapler, with remover, assorted color		
80	Sharpener, manual,table mountable type,with metal clam,single cutter-head,one hole guide,9-10mm in a diameter,constraction/structure : body/casing shall be metal		
81	sharpener,,, zinc alloy plas steel blade, transparent waste box,wide range of applications anti-slip design for base. size & spec: 121mm		

82	Computer ink Set, cannon pixma 664, ink 35 PG1 BLACK and ink 36 CL1 36 Color		
83	Stamp  -wood handle -silicon rubber -machine maged/machine cut -computerized lay-out		

I hereby commit to comply with all the above technical specifications and provisions in the Terms of Reference and/or Bid Bulletin, if any.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name and Signature of Bidder/  
Authorized Representative

\_\_\_\_\_  
Official Email Address



## REVISED ITEMS TO BE BID

ITEM NO	QTY	UOM	APPROVED UNIT PRICE (PHP)	APPROVED BUDGET FOR THE CONTRACT (PHP)	DESCRIPTION
1	20	piece/s	437.00	8,740.00	stainless file organizer
2	115	pcs	250.00	28,750.00	arch file folder
3	10	reams	150.00	1,500.00	Art Paper
4	217	boxs	200.00	43,400.00	Ballpen, color black
5	138	boxs	200.00	27,600.00	Ballpen, color blue
6	60	boxs	200.00	12,000.00	Ballpen, color red
7	137	boxs	70.00	9,590.00	Binder Clip, size: 41mm
8	132	boxs	130.00	17,160.00	Binder Clip, size: 51mm
9	1000	reams	250.00	250,000.00	Bond Paper, size: A4
10	701	reams	250.00	175,250.00	Bond Paper, size: letter
11	1583	reams	275.00	435,325.00	Bond Paper, size: legal
12	50	pieces	120.00	6,000.00	CALIGRAPHY PEN
13	246	pcs	120.00	29,520.00	Clear Book

14	126	piece	70.00	8,820.00	Columnar Book, 12 Columns
15	178	pcs	90.00	16,020.00	Columnar book, (24 columns)
16	10	ream	200.00	2,000.00	Construction Paper
17	32	pcs	540.00	17,280.00	Cork board
18	100	pieces	156.00	15,600.00	Correction Pen
19	580	pcs	45.00	26,100.00	Correction tape
20	345	bottles	60.00	20,700.00	Glue
21	550	pcs	10.00	5,500.00	Eraser
22	1070	pcs	30.00	32,100.00	Expandable Folder
23	150	piece/s	105.00	15,750.00	Charcoal pencil
24	278	boxs	60.00	16,680.00	Fastener
25	25	pcs	410.00	10,250.00	Flash Drive USB
26	200	pcs	10.00	2,000.00	folder jacket
27	141	boxes	300.00	42,300.00	Oil Pastel
28	308	packs	150.00	46,200.00	Highlighter

29	175	pack	70.00	12,250.00	Index Card
30	96	piece/s	162.00	15,552.00	Scissor
31	400	pad	300.00	120,000.00	Intermediate Pad
32	1	pc	80.00	80	Official Log Book, 300 pages
33	16	pcs	120.00	1,920.00	Official Log Book, 500 pages
34	1260	pcs	7.00	8,820.00	Manila paper
35	179	rolls	50.00	8,950.00	Masking Tape, 24mm x 22mm
36	215	rolls	95.00	20,425.00	Masking Tape, 48mm x 92mm
37	2540	pcs	25.00	63,500.00	Notebook
38	172	pcs	60.00	10,320.00	Packaging tape
39	200	boxes	60.00	12,000.00	Paper Clip, vinyl coated, size: 50mm
40	203	boxes	30.00	6,090.00	Paper Clip, small vinyl coated 33mm
41	452	boxes	170.00	76,840.00	Pencil, #2
42	47	roll	385.00	18,095.00	Plastic cover
43	1735	pcs	90.00	156,150.00	Plastic Envelop with Handle

44	53	pcs	675.00	35,775.00	water colors
45	62	pcs	380.00	23,560.00	puncher
46	92	pcs	30.00	2,760.00	Ruler
47	160	pcs	62.50	10,000.00	Scissor
48	71	pieces	30.00	2,130.00	Transparent Tape
49	61	boxs	360.00	21,960.00	SIGN PEN, color: black
50	52	box	360.00	18,720.00	Sign Pen, color: Blue
51	85	pcs	150.00	12,750.00	Tape dispenser
52	1	pcs	2,200.00	2,200.00	white board
53	20	pcs	40.00	800	White Board Eraser
54	5	pcs	6,875.00	34,375.00	White Board, with wheels
55	35	pcs	175.00	6,125.00	clipboard with cover
56	35	pcs	2,500.00	87,500.00	external hard driver
57	700	pcs	15.00	10,500.00	folder
58	395	boxes	95.00	37,525.00	Crayons
59	69	bottles	50.00	3,450.00	Stamp pad ink, color: black

60	72	bottles	50.00	3,600.00	Stamp Pad Ink, color: blue
61	3	pcs	250.00	750	Calculator
62	40	sets	1,500.00	60,000.00	INK CONTINUOS PRINTER
63	3	unit	1,500.00	4,500.00	PAPER CUTTER
64	347	packs	120.00	41,640.00	Parchment Paper
65	5	pads	17.50	87.5	Yellow Pad
66	100	rolls	70.00	7,000.00	Plastic Twine Straw
67	5	bottles	45.00	225	white board Pen
68	200	sets	1,500.00	300,000.00	Printer ink, epon ink L3110 003
69	200	sets	1,500.00	300,000.00	printer ink,, epon ink L360 664
70	200	pcs	8.00	1,600.00	Balloons
71	230	roll	30.00	6,900.00	Double sided tape, 12mm x 30mm
72	115	roll	50.00	5,750.00	Double Sided Tape, 24mm x 20mm
73	250	pcs	60.00	15,000.00	ID Lace
74	250	pcs	60.00	15,000.00	ID Holder

75	271	boxs	500.00	135,500.00	White board marker
76	24	pcs	2,700.00	64,800.00	Photocopier ink
77	442	boxs	60.00	26,520.00	Staple Wire, part number: no. 35-5m , leg lenth is 6mm(1/4 inche
78	24	boxs	150.00	3,600.00	Staple Wire, size: 23/15, leg lenth: 13mm(1/2) inches
79	95	pcs.	500.00	47,500.00	Stapler
80	400	pcs	5.00	2,000.00	Sharpener -Manual, table mountable type
81	41	pcs	220.00	9,020.00	Sharpener -Zinc alloy plas steel blade
82	6	set	500.00	3,000.00	Computer ink Set
83	30	pcs	350.00	10,500.00	stamp
			<b>TOTAL</b>	<b>3,227,749.50</b>	